

## **SERVICE PORTER - PART TIME (FOWLerville)**

Dick Scott Motor Mall has an opening for a porter/shop assistant. Previous automotive experience is not required for this entry level position.

### Job Duties:

- Clean interior and exterior of vehicles.
- Keep vehicle lots neat and orderly, moving cars as needed
- Cleans driveway and sidewalks, removing snow and debris as necessary.
- Drives vehicles to and from lane, stalls, and parking lot as needed.
- Assist manager as directed
- Performs other duties as assigned.
- Must follow all company safety policies and procedures, and immediately report any and all accidents to a manager or supervisor

### Requirements/Qualifications:

- All Applicants must have a valid driver's license and excellent driving record
- All applicants must be authorized to work in the USA
- All applicants must perform duties and responsibilities in a safe manner
- Must be at least 18 years old
- High School Diploma or equivalent
- Ability to read & comprehend instructions and information
- All applicants must have the ability to pass pre-employment testing to include background checks, MVR, drug test, and valid driver's license

Interested candidates should forward their resumes via email to [Apply@DickScott.com](mailto:Apply@DickScott.com)